

**IDAHO BARBER AND COSMETOLOGY SERVICES LICENSING BOARD**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 11/4/2019**

**BOARD MEMBERS PRESENT:** Thomas E Grimsman-Vice Chair  
Merrilyn Cleland  
Wendy S Rucker  
Lindy High

**BOARD MEMBERS ABSENT:** Debra J Thompson  
Geneal Thompson

**BUREAU STAFF:** Kelley Packer, Bureau Chief  
Dawn Hall, Deputy Bureau Chief  
Julie Eavenson, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Eric Nelson, Board Prosecutor  
Rob McQuade, Legal Counsel  
Allegra Earl, Board Specialist

**OTHERS PRESENT:** Kris Ellis, Northwest Career Colleges Federation

The meeting was called to order at 8:03 AM MST by Thomas E Grimsman.

**APPROVAL OF MINUTES**

Ms. Cleland made a motion to approve the minutes of 09/23/2019. It was seconded by Ms. Rucker. Motion carried.

**DISCIPLINE**

Ms. Peel presented several Stipulation and Consent Orders in case numbers BCB-2019-78/79; BCB-2019-147; BCB-2019-168/168; BCB-2019-184; BCB-2019-185; BCB-2019-196/197; BCB-2019-206; BCB-2019-207; and BCB-2020-5. Ms. Peel also presented several Settlement Orders in case numbers BCB-2020-51; BCB-2020-53/54; BCB-2020-59/60; BCB-2020-63; BCB-2020-66/67; BCB-2020-68; BCB-2020-69; BCB-2020-72; and BCB-2020-73. Ms. Cleland made a motion to approve the Stipulation and Consent Orders and Settlement Orders and allow the Board chair to sign on behalf of the Board. It was seconded by Ms. High. Motion carried.

**LAWS AND RULES**

Ms. Packer updated the Board regarding eyelash extension legislation. She said third a party was proposing placing eyelash extensions in the scope of practice of a cosmetologist and esthetician and recommend a certificate for those who only want to do eyelash extensions. Ms. Packer stated that she had been in contact with a lobbyist who was representing an eyelash artist who agreed that eyelash extensions should be regulated, but who only wanted to do eyelash extensions and nothing else. This allows the issue to be discussed apart from the other changes the Board has proposed to its law.

## **NEW BUSINESS**

### **DL ROOPE CONTRACT FY 2021**

The Board reviewed the DL Roope contract for FY 2021.

Ms. Rucker made a motion to table the contract pending further information on the exam fee increase. It was seconded by Ms. High. Motion carried.

### **FREQUENTLY ASKED QUESTIONS AND BROCHURE**

The Board reviewed a frequently asked questions draft and a contiguous shop brochure.

Ms. Rucker made a motion to approve the frequently asked questions draft and contiguous shop brochure and post them to the website, and to have the brochure distributed during inspections. It was seconded by Ms. Cleland. Motion carried.

### **DRAFT APPLICATIONS**

Ms. Earl presented the changes made to the applications. She said that the Bureau would no longer be accepting incomplete applications. Information received from a third party, such as exam scores and license certification, would not make an application incomplete. Also, a clear, legible current government issued ID would take the place of the passport photo.

Ms. Cleland made a motion to accept the changes and post the applications to the website. It was seconded by Ms. Rucker. Motion carried.

## **CORRESPONDENCE**

The Board reviewed correspondence from DL Roope, LLC regarding the updated National Interstate Council of State Board of Cosmetology (NIC) esthetics practical and theory exams. The Board reviewed the changes and had no objections.

## **EXECUTIVE SESSION**

Ms. Cleland made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Ms. Rucker. The vote was: Mr. Grimsman, aye; Ms. Cleland, aye; Ms. Rucker, aye; and Ms. High, aye. Motion carried.

Ms. Cleland made a motion to come out of executive session. It was seconded by Ms. Rucker. Motion carried.

## **APPLICATIONS**

Ms. Cleland made a motion to approve the following for licensure:

COUMBE PAULA MICHELLE	RC-274109
LEMLEY CALLIE JANINE	CAPR-275166
SCHMIDT JOSEPH WILLIAM	B-274951
TRAN KIEU THI BICH	NT-275111
ZEMAN MADELINE ALEXANDRIA	B-274892

It was seconded by Ms. Rucker. Motion carried.

Ms. Cleland made a motion to approve the following pending receipt of additional information:

901167747

It was seconded by Ms. Rucker. Motion carried.

Ms. Cleland made a motion to approve the following pending receipt of additional information:

901170618

It was seconded by Ms. High. Motion carried.

**NEXT MEETING** was scheduled for December 9, 2019 at 8:00 AM MST.

## **ADJOURNMENT**

Ms. Cleland made a motion to adjourn the meeting at 8:41 AM MST. It was seconded by Ms. High. Motion carried.

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Debra J Thompson, Chair

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Merrilyn Cleland

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Geneal Thompson

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Thomas E Grimsman

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Wendy S Rucker

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Lindy High

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Kelley Packer, Bureau Chief